

## FCPF Carbon Fund (CF18) Meeting (June 20-22, 2018)

# **Logistics**

### **MEETING VENUE:**

**World Bank Office**, 66 avenue d'Iéna 75116 Paris, Tel: +33 1 40 69 30 48. Please enter the building from the main entrance. Participants will receive full security screening and must present a photo government issued ID (Passport) prior to being given access to the bank building.

#### **HOTEL ACCOMMODATION:**

Hotel Bassano 15, rue de Bassano 75116 Paris, France Elysées Regencia 41, avenue Marceau 75116 Paris, France Reservations contact Deborah: Tel: +33(0)56 62 1818, Email: <u>regencia@sister-hotels.com</u> Web: <u>www.regencia.com</u>,

For FCPF-funded participants, the FMT has already reserved rooms, checking in on Tuesday June 19<sup>th</sup> and departing on Saturday June 23rd, 2018 unless you have notified us of different travel needs. If you are planning to stay additional days for personal reasons, please note that you must make your own hotel arrangements for any additional days. Your accommodation will be paid directly by the FMT; therefore, you do not need to pay at check-out. However, you will need to cover any incidental expenses (such as room service, phone calls, etc.). Please note that it is standard in Paris for hotels to request a credit card or cash deposit upon your arrival to cover incidentals, which is participant's responsibility.

### FLIGHT ARRANGEMENTS FOR FCPF-SPONSORED PARTICIPANTS:

Flight arrangements are already made by American Express (AMEX), the World Bank's travel agency. If you have not received an itinerary from AMEX yet, please contact Sanjeeth Thomas at <u>athomas6@worldbank.org</u> or Marina Kvashnina<u>mkvashnina@worldbank.org</u> and copy <u>fcpfsecretariat@worldbank.org</u> as soon as possible. NOTE: after the ticket is issued, it cannot be changed or cancelled.



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### **VISA INFORMATION:**

The FMT had already provided an invitation letter to all those who requested visa assistance via <u>online registration</u>. If you require one and haven't received yet, please request before May 15th.

### PER DIEM AND TRANSPORTATION COSTS:

Per diem may not be claimed when en route to the destination nor can it be claimed on the day of return to your duty station. If the hotel/venue is providing breakfast/lunch/breaks, per diem will be reduced for the meals provided. The World Bank Group's travel per diem rate for Paris is US\$159, however this amount will be reduced as breakfast/lunch will be provided at the venue and this depends on each participant's arrival/departure itinerary. A taxi from Airport will cost approximately  $\in$ 55. All submission must be supported by an original receipt.

Arrival 19-June	Meeting 20-June	Meeting 21-June	Meeting 22-June	Depart 23 -June	Taxis Abroad	Taxis in Paris
Depending on itinerary	US\$ 80	US\$80	US\$ 80	Depending on itinerary	Max US\$ 35 (receipt required)	Approx. US\$ 63 (receipt required)

### WEATHER INFORMATION:

http://www.weather.com/weather/tenday/l/Paris+France+FRXX0076:1:FR

For additional, useful and practical information about Paris, please click on the following link: <u>http://wikitravel.org/en/Paris</u>



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#### **ELECTRICITY REQUIREMENTS:**





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MAP

